

# United Nations Development Programme

برنامج الأمم المتحدة الإنمائي



## Syria Country Office Annual Work Plan 2022

Project Title and ID:	Local Governance Project - 00118295
Expected CP Outcome(s):	Outcome 2. Basic and social services and infrastructure restored, improved and sustained to enhance community resilience
SDGs:	11, 16
Expected Output(s):	2.4 Technical capacities at the national and local level to plan, develop and deliver basic services strengthened
Implementing Partner:	UNDP
Responsible Party(ies):	Local Authorities
Gender Marker	GEN3: gender equality as a principal objective

<p><b>Brief Description</b></p> <p>Effective local governance is key for improving the quality of people's life, reducing inequality, and enhancing relations between people and public institutions. LG is an important area to be strategically supported to improve the recovery and peace-building process, for re-establishing public service delivery to crisis-affected populations, and for reconnecting Syria across conflict lines. Through the crisis, different local governance structures have emerged in many geographic locations, along with varying levels of autonomy, patterns in the distribution of resources, provision of public services. Technical competencies needed to run local affairs have in some cases been depleted to provide community basic services. Given these challenges, UNDP will continue to strengthen core local institutions functions, including management, planning, finance, revenue generation, coordination, crisis response, among others, and to improve the quality and effectiveness of the services provided to communities and persons including municipal services, while activating mechanisms for community and people participation in the local decision-making process, local planning and programming for recovery and equitable service delivery under the framework of law of local administration 107, focusing, in particular, on youth, women and vulnerable groups engagement in local planning. Local workshops and dialogue will continue to be held in the selected local administration units to bring together local stakeholders to discuss and map risks, resources, opportunities, and priorities for developing local recovery plans. In addition, UNDP will continue to support the most vulnerable people's access to essential services through establishing citizen services centers and raising people's awareness on municipal and legal services. UNDP will also organize national workshops to discuss specific areas of local governance such as institutional and legal framework, regulations among others to inform the policy and national framework.</p> <p><b>The project will contribute to SDGs# 11,16</b></p>
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Programme Period:	2016-2022
Key Result Area (SP):	OUTCOME III: Building resilience to respond to systemic uncertainty and risk.
Atlas Award ID:	118295
Start date:	01-Jan-22
End Date:	31-Dec-22
PAC Meeting Date:	13-Jan-22
Management Arrangements:	DIM

AWP Budget:	
Total resources required:	664,202
Total allocated resources:	664,202
Donor Names	Japan, Russia, EU, FW
Budget 2022:	664,202
Budget 2023:	-
Unfunded budget:	-
In-kind Contributions:	-

Agreed by UNDP:

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UNDP Resident Representative

Annual Work Plan: 2022

Project Title: Local Governance

Award ID: 00118295

Expected Outputs	Planned Activities	Timeframe				Responsible Party	Donor	Source of Funds	Governor ate	Planned Budget		
		Q1	Q2	Q3	Q4					Account and Budget Description	2022 Amount (\$) Funded*	2022Amount (\$) Unfunded**
118295												
<b>Output 1 ( 00123990) MPTFO- Joint Programme (EU)</b> Plans and resilience programmes formulated in a participatory manner and responsive to people's needs, particularly the most vulnerable group <b>Indicators:</b> # of mechanisms activated for community and people's participation in local planning # of people participated in consultation for participatory local planning # of women participated in consultation # of consultation events. <b>Targets:</b> 1 mechanism activated for community and people's participation in local planning 100 people participated in consultation for participatory local planning 60 women participated in consultation 2 consultation events Baselines: 100 participants 2 consultation events <b>Gender Marker</b> GEN3	<b>Activity 1.1:</b> Organize community dialogues to strengthen community's engagement and address local needs, risks, solutions and priorities. <b>Actions at 3 levels:</b> <b>Macro:</b> * Advocacy, revision and enforcement of community engagement mechanisms * Supporting to participatory governance mechanisms: participatory assessments, multi-stakeholder decision-making structures to influence policies and decision making *Development of laws and regulations for civic engagement, once possible. <b>Meso:</b> *Spaces for local dialogue & meaningful community participation and engagement * Building local community capacities for participating in local decision-making and local planning *Community mapping/assessments, training, networking * Social accountability: advocacy for citizen supervision of local governments <b>Micro:</b> * Advocacy, raising awareness and training, * community led initiatives in LG * Youth and women empowerment in Local Governance and public life * Operational actions - Organizing local workshops and dialogue sessions with Consideration to participation of diversified groups vertical and horizontal.					UNDP	MPTFO - 13296	30000	Daraa Governor ate	72400 Communic & Audio Visual Equip	3,000	
		x	x	x	x					72100- Contractual Services - Companies	20,000	
										71400- contractual services- Individ	-	
										75700 - Training, Workshops and Confer	-	
										72500 Supplies	5,000	
										72300- Materials & Goods	5,188	
										GMS @ 7% (separate for each donor)	2,668	
										Subtotal Activity 1.1	35,856	
										<b>Total for Output 1:</b>	<b>35,856</b>	
<b>Output 2 00123991 MPTFO- Joint Programme (Norway)</b> Plans and resilience programmes formulated in a participatory manner and responsive to people's needs, particularly the most vulnerable group <b>Indicators:</b> # of community participants (neighborhood committee members, volunteers, and other community stakeholders) including vulnerable people and PWDs, women and youth who participated in formulating area-based resilience plans in response to people's needs # of participatory events (inc. workshops, focus discussion groups, capacity development of community participants and meetings) conducted to develop area-based resilience plans <b>Targets:</b> 4 participatory events conducted to develop area-based resilience plans 100 of community participants who benefitted from capacity building activities on resilience planning Baselines: 100 participants 2 consultation events <b>Gender Marker</b> GEN3	<b>Activity 2.1</b> Organize community dialogues to strengthen community's engagement and address local needs, risks, solutions and priorities. <b>Actions at 3 levels:</b> <b>Macro:</b> * Advocacy, revision and enforcement of community engagement mechanisms * Supporting to participatory governance mechanisms: participatory assessments, multi-stakeholder decision-making structures to influence policies and decision making *Development of laws and regulations for civic engagement, once possible. <b>Meso:</b> *Spaces for local dialogue & meaningful community participation and engagement * Building local community capacities for participating in local decision-making and local planning *Community mapping/assessments, training, networking * Social accountability: advocacy for citizen supervision of local governments <b>Micro:</b> * Advocacy, raising awareness and training, * community led initiatives in LG * Youth and women empowerment in Local Governance and public life *operational actions: - Organizing local workshops and dialogue sessions with Consideration to participation of diversified groups vertical and horizontal. - Coordinate with different stakeholders particularly context sensitivity team, Gender team, field, etc.					UNDP	MPTFO - 13296	30000	Daraa Governor ate	71600 Travel	1,000	
		x	x	x	x					72100- Contractual Services - Companies	19,171	
										71400- contractual services- Individ	5,000	
										75700 - Training, Workshops and Confer	7,000	
										72500 Supplies	6,500	
										72400 Communic & Audio Visual Equip	5,500	
										GMS @ 7% (separate for each donor)	3,880	
										Subtotal Activity 1.1	48,051	
										<b>Total for Output 2:</b>	<b>48,051</b>	
<b>Output 3 00125826 JSB - 2020</b> Essential capacities maintained and enhanced in various fields	<b>Activity 3.1:</b> Strengthen Municipal Services and Community Participation									72400 Communic & Audio Visual Equip	5,000	

Expected Outputs	Planned Activities	Timeframe				Responsible Party	Donor	Source of Funds	Governor ate	Planned Budget			
		Q1	Q2	Q3	Q4					Account and Budget Description	2022 Amount (\$) Funded*	2022Amount (\$) Unfunded**	
118295													
<b>Indicators:</b> # of local stakeholders benefitted from the capacity development to expand equitable local service delivery and engagement in local planning. # of local development/recovery plans developed in an inclusive and participatory manner. # of counselling and referral desks established & equipped. # of beneficiaries benefitted from the referral desks <b>Targets</b> 250 Local stakeholders benefitted from the capacity development: 2 local development/recovery plans. 1 counselling and referral desk established & equipped. 2000 beneficiaries benefitted from the referral desk . <b>Baseline:</b> 0 <b>Gender Marker:</b> GEN2	<b>Actions at 3 levels:</b> <b>Macro :</b> * Provision of technical support for relevant institutions & Capacity development of policy makers. <b>Meso:</b> * Strengthening core local institutions functions, including management, planning, finance, revenue generation, coordination, crisis response, localizing SDGs among others, to improve the quality and effectiveness of the services provided to communities and persons. <b>Micro:</b> * Supporting people access to local service through rehabilitating and equipping Citizen Service Centers and raising awareness about municipalities services and civil documentation (in coordination with Community security team) *Capacity building programme to strengthening core local administration functions to ensure provision of quality services to different groups * Organizing local workshops and dialogue sessions to bring together local stakeholders to discuss and map risks, resources, opportunities, and priorities for developing local planning					UNDP	JSB-141	32045	South	72100- Contractual Services - Companies	89,843		
	71400- contractual services- Individ	10,000											
	75700 - Training, Workshops and Confer	15,000											
	72500 Supplies	9,200											
	72300- Materials & Goods	15,000											
	GMS @ 8% (separate for each donor)	27,595											
	Subtotal Activity 2.1	171,638											
	64300 - DPC- 70%-staff-related Costs	8,750											
	74500 - DPC- 30% General Operating Expenses (GOE)												
	75100 GMS @ 8%	700											
	Subtotal Activity2.2	9,450											
<b>Output 4 Russian -206 (119955) :</b> Local service delivery enhanced to respond to priority needs of the population  <b>Indicators:</b> # of people benefitted from improved access to services # of people benefitted from the capacity development programme  <b>Targets:</b> 2500 of people benefitted from improved access to services 50 of people benefitted from the capacity development programme  <b>Baseline:</b> 30 of people were benefitted from the capacity development program <b>Gender Marker:</b> GEN2	<b>Activity 4.1:</b> Support communities and people's access to services  <b>Action at 3 levels:</b> <b>Macro :</b> * Provision of technical support for relevant institutions & Capacity development of policy makers. <b>Meso:</b> * Strengthening core local institutions functions, including management, planning, finance, revenue generation, coordination, crisis response, localizing SDGs among others, to improve the quality and effectiveness of the services provided to communities and persons. <b>Micro:</b> * Supporting people access to local service through rehabilitating and equipping Citizen Service Centers and raising awareness about municipalities services and civil documentation (in coordination with Community security team) * Convening training courses on the centers management and administrative procedures simplification for the relevant staff ( gender and age balance are to be considered in selection process to trainee & extended services in equitable manner)					UNDP	Russian-206	30000	Aleppo	72400 Communic & Audio Visual Equip			
72100- Contractual Services - Companies	957												
71400- contractual services- Individ													
75700 - Training, Workshops and Confer													
72500 Supplies													
72300- Materials & Goods													
GMS @ 8% (separate for each donor)	11,602												
Subtotal Activity 3.1	12,559												
64300 - DPC- 70%-staff-related Costs													
74500 - DPC- 30% General Operating Expenses (GOE)													
75100 GMS @ 8%													
Subtotal Activity3.2	-												
												12,559	
<b>Output 5 - MPTFO -(129431) Joint Programme (EU)</b> Plans and resilience programmes formulated in a participatory manner and responsive to people's	<b>Activity 5.1:</b> Organize capacity development sessions for local non-state and civic actors (Neighborhoods' committees and community members, local NGO, FBO and INGO members operating in DEZ) on area-based resilience and recovery planning.									71600 Travel	5,000		

Expected Outputs	Planned Activities	Timeframe				Responsible Party	Donor	Source of Funds	Governor ate	Planned Budget		
		Q1	Q2	Q3	Q4					Account and Budget Description	2022 Amount (\$) Funded*	2022Amount (\$) Unfunded**
118295												
needs, particularly the most vulnerable groups. <b>Indicators:</b> # of community participants (neighborhood committee members, volunteers, and other community stakeholders) including vulnerable people and PWDs, women and youth who participated in formulating area-based resilience plans in response to people's needs # of capacity building events/ participants in (Inc. workshops, focus discussion groups, capacity development of community participants and meetings) conducted to develop area-based resilience plans <b>Targets:</b> 100 participant in formulating area-based resilience plans. 11 events . 100 Beneficiary of capacity development sessions. <b>Baseline:</b> 50 Beneficiary of capacity development sessions 4 events <b>Gender Marker:</b> GEN3	<b>Actions at 3 levels:</b> <b>Macro:</b> * Advocacy, revision and enforcement of community engagement mechanisms * Supporting to participatory governance mechanisms: participatory assessments, multi-stakeholder decision-making structures to influence policies and decision making *Development of laws and regulations for civic engagement, once possible. <b>Meso:</b> *Spaces for local dialogue & meaningful community participation and engagement * Building local community capacities for participating in local decision-making and local planning *Community mapping/assessments, training, networking * Social accountability: advocacy for citizen supervision of local governments <b>Micro:</b> * Advocacy, raising awareness and training, * community led initiatives in LG * Youth and women empowerment in Local Governance and public life <b>Operational actions:</b> * Conducting a rapid assessment to determine the community groups that will be worked with. Different gender and age groups will participate to ensure maximum reach to different groups and addressing different dynamics. * Coordinate with different stakeholders particularly context sensitivity team, Gender team, field, etc. * Organizing local workshops and dialogue sessions with Consideration to participation of diversified groups vertical and horizontal					UNDP	MPTFO-13296	30000	Deir Al-Zour	72100- Contractual Services - Companies	10,000	
										71400- contractual services- Individ	10,000	
										75700 - Training, Workshops and Confer	20,000	
										72500 Supplies	5,304	
										72400 Communic & Audio Visual Equip	2,500	
		X	X	X	X					GMS @ 7% (separate for each donor)	3,696	
										Subtotal Activity 4.1	56,500	
										71600 Travel	5,000	
										72100- Contractual Services - Companies	10,000	
										71400- contractual services- Individ	10,000	
										75700 - Training, Workshops and Confer	20,000	
										72500 Supplies	2,500	
										72400 Communic & Audio Visual Equip	2,500	
										GMS @ 7% (separate for each donor)	3,500	
										Subtotal Activity 4.2	53,500	
										<b>Total for Output5:</b>	<b>110,000</b>	
										72400 Communic & Audio Visual Equip	5,000	
										72100- Contractual Services - Companies	25,000	
										71400- contractual services- Individ	50,000	
										75700 - Training, Workshops and Confer	4,200	
										72500 Supplies	5,000	
										72300- Materials & Goods	20,000	
										GMS @ 7% (separate for each donor)	7,644	
										Subtotal Activity 5.1	116,844	
<b>Output 6 (129403) FW</b> Inclusive context sensitive and community-based governance systems are strengthened to develop community resilience plans for water crisis and identify community priority actions <b>Indicators:</b> # of Context analysis conducted. # of Community members benefited from Capacity development # of awareness raising community initiatives. <b>Targets:</b> 1 Context analysis. 150 of people benefited from the capacity development programme 10 community initiatives <b>Baseline:</b>	<b>Activity 6.1</b> Conduct a comprehensive context analysis with climate, disaster, gender, and conflict sensitive lens with active involvement of UNDP led CSOs platform  <b>Action at 3 levels:</b> <b>Macro :</b> * Advocacy to legislation development and administrative reform <b>Miso:</b> * Peer networking: support to local government partnership, regional networking exchanges on local governance  <b>Micro:</b> *Conducting a current situation analysis ( conflict sensitivity, connectors and dividers, gender roles and dynamics, barriers and opportunities for each groups are to be considered). Different gender and age groups will participate to ensure maximum reach to different groups and addressing different dynamics. *Coordinate with different stakeholders particularly context sensitivity team, Gender team, Social Cohesion, field, etc.									72400 Communic & Audio Visual Equip	5,000	
										72100- Contractual Services - Companies	25,000	
										71400- contractual services- Individ	50,000	
										75700 - Training, Workshops and Confer	4,200	
										72500 Supplies	5,000	
										72300- Materials & Goods	20,000	
										GMS @ 7% (separate for each donor)	7,644	
										Subtotal Activity 5.1	116,844	

Expected Outputs	Planned Activities	Timeframe				Responsible Party	Donor	Source of Funds	Governorate	Planned Budget		
		Q1	Q2	Q3	Q4					Account and Budget Description	2022 Amount (\$) Funded*	2022Amount (\$) Unfunded**
118295												
0 Gender Marker: GEN3	<p><b>Activity 6.2:</b> Facilitate community level awareness raising initiatives by youth and women to bring people together to discuss the water and climate-change related issues, and identify solutions as means for enhancing social cohesion</p> <p>Action at 2 levels: <b>Micro:</b> * Supporting to enable an appropriate environment for supporting establishment of an appropriate institutional framework that allows different cooperative governance involving both different levels of government (multi-level governance/Decision making process) and other stakeholders (multi-stakeholders governance). <b>Micro:</b> * Organizing local workshops and dialogue sessions to bring together local stakeholders to discuss and map risks, resources, opportunities, and priorities for climate-change related issues, with the Consideration to participation of diversified groups vertical and horizontal. * Operational actions: Provision of the venue, materials and goods for organizing workshops and local consultation for local planning process and community engagement in the targeted locations.</p> <p><b>Activity 6.3:</b> Reactivate or establish water management associations with representation of women and youth:  Action: Encouraging women and youth to get involved in entities related to climate change issues Strengthening governance with the water management associations.</p> <p><b>Activity 6.3:</b> DPC</p>	x	x	x	x	UNDP	FW-12711	28600	Deir Al-Zour	71600 Travel	5,000	
										72100- Contractual Services - Companies	20,000	
										72400 Communic & Audio Visual Equip	2,000	
										75700 - Training, Workshops and Confer	20,000	
										72500 Supplies	5,000	
										72300- Materials & Goods	8,000	
										GMS @ 7% (separate for each donor)	4,200	
										Subtotal Activity 5.2	64,200	
										71600 Travel	5,000	
										72100- Contractual Services - Companies	10,000	
										72400 Communic & Audio Visual Equip	1,500	
										75700 - Training, Workshops and Confer	23,059	
										72500 Supplies	9,100	
										72300- Materials & Goods	10,000	
										GMS @ 7% (separate for each donor)	4,106	
										Subtotal Activity 5.3	62,765	
										64300 - DPC- 70%-staff-related Costs	15,950	
										74500 - DPC- 30% General Operating Expenses (GOE)	6,836	
										75100 GMS @ 7%	1,595	
										Subtotal Activity 5.4	24,381	
										<b>Total for Output 6:</b>	<b>268,190</b>	<b>\$0</b>
Output 7 - JSB2019 - (121006) Essential capacities maintained and enhanced in various fields	<b>Activity 7.1:</b> Strengthen Municipal Services and Community Participation	x				UNDP	JSB 2019 141	32045		71600 Travel		
										72100- Contractual Services - Companies	7,011	
										71400- contractual services- Individ		
										75700 - Training, Workshops and Confer		
										72500 Supplies		
										72300- Materials & Goods		
										GMS @ 8% (separate for each donor)	1,447	

Expected Outputs	Planned Activities	Timeframe				Responsible Party	Donor	Source of Funds	Governorate	Planned Budget		
		Q1	Q2	Q3	Q4					Account and Budget Description	2022 Amount (\$) Funded*	2022Amount (\$) Unfunded**
118295										Subtotal Activity 3.1	8,458	
										<b>Total for Output 7:</b>	<b>8,458</b>	
<b>Total Local Governance:</b>											<b>664,202</b>	

LG AWP Summary 2022	Output	Funded 2022	Unfunded 2022	Funded 2023	Total 2022
	00123990 EU Daraa phase1	35,856	0		35,856
	00123991 EU Daraa Phase1	48,051	0		48,051
	00125826 JSB - 2020	181,088	0		181,088
	119955 - Russia	12,559	0		12,559
	129431 EU-Deir Ez-zour, 129442	110,000	-		110,000
	129403 FW	268,190	-		268,190
	121006 JSB 2019	8,458			8,458
		<b>664,202</b>	<b>-</b>	<b>-</b>	<b>664,202</b>